INSTRUCTIONS

- **TYPE OR PRINT CLEARLY IN INK, NOT PENCIL, AND PLACE ONLY ONE RECIPE PER FORM.**
- If more room is needed, use another sheet of the same size and staple together.
- List all ingredients in order of use in ingredients list and directions.
- Include container sizes, e.g., 16-oz. pkg., 24-oz. can.
- Keep directions in paragraph form – not in steps.
- Use names of ingredients in the directions, e.g., "Combine flour and sugar." DO NOT use statements like, "Combine first three ingredients."
- Include temperatures and cooking, chilling, baking, and/or freezing times.
- Anything not part of the recipe (ingredients, directions, contributor name, serving size or recipe title) will not be included unless you select Recipe Notes for an extra charge.
- Be consistent with the spelling of your name for each recipe you contribute.
- Your recipes should fit into the following categories:

Appetizers & Beverages
Soups & Salads
Vegetables & Side Dishes
Main Dishes
Breads & Rolls
Desserts
Cookies & Candy
This & That

Dear Friend,

Our organization is preparing a taste-tempting cookbook featuring favorite recipes from members of our community. Our cookbook will be beautifully illustrated and bound and is sure to be treasured for years.

We would like you to submit 3 or 4 of your favorite recipes so you can be represented in our memorable collection. Follow the instructions above. Your name will be printed with each of your recipes.

Each cookbook will contain helpful cooking hints, recipe category dividers, a table of contents, an index, and special pages of interest to our community. The cookbook will be typeset in an easy-to-read format and professionally printed and bound.

Proceeds from our cookbook sales will help fund future projects sponsored by our organization. Your help in contributing recipes will ensure that our cookbook will be a success.

We anticipate a great demand for our cookbooks, and we want to be certain we order enough. You can reserve one or more copies for yourself and your family at this time to be assured of receiving them.

Please reserve _____ cookbook(s) for me.

Name _____

P.S. Please submit your recipes to the committee within 5 days so they can be turned over to the publisher. Thank you!

MORRIS PRESS COOKBOOKS

FOLLOW INSTRUCTIONS ON BACK

RECIPE COLLECTION SHEET

For office use only | Recipe No.

Category

Recipe Title

Submitted By

INGREDIENTS: Use abbreviations: pt. qt. pkg. env. c. tsp. T. oz. lb. gal. doz. sm. med. lg.

DIRECTIONS:

1-02

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